

**ASSOCIATION OF INDIAN UNIVERSITIES
RESEARCH DIVISION**

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Advertisement for Website

AIU Invites Applications for Empanelment of Consultants

The Association of Indian Universities (AIU), an apex level Inter-University representative body of universities and academic think tank organization is engaged in promoting the higher education system in the country. It represents the higher education system and Indian higher education institutions through strong liaison with the Government and National/International organizations, sister associations world over and establish liaison between/among universities through active support, cooperation and coordination among the member universities. In consonance with its mandate, it has been supporting the government in implementation of the policies with a view to ameliorate the quality and standards of higher education and research. With the largest network of HEI, it has maintained a much-required synergy between the HEI, Governments and apex bodies through liaising and mutual cooperation. With more than 870 universities as its members, it provides a common platform to the universities and other HEI to discuss, deliberate the issues in higher education, protects their interests, improve the quality of higher education and research and promote it at global level.

AIU invites applications from in-service (working) and superannuated and higher education professionals (academic and educational administrators) for empanelment in its newly established Consultancy Cell. The purpose is to create a vast pool of consultants for providing consultancy services to its member universities for accomplishing various activities related to the regulatory requirements, NAAC/NBA accreditation, NIRF Ranking, research consultancy, implementation of National Educational Policy 2020, International Collaboration and Networking, Collaborations & Linkages with Industry, Institutes and Community, Gender Studies and other value-added services to the member universities. The areas of consultancy, eligibility and other terms and conditions are as follows:

1. Areas of Consultancy:

The areas of consultancy shall include the following:

- Ranking/Rating/ Accreditation
- Implementation of NEP-2020
- Realizing SDGs in Universities

- Third Party Impact Analysis of various Government programmes/Schemes on request.
- Facilitating the Institutions in their preparation for compliance of Regulatory Requirements of the Statutory Councils.
- Research Consultancy (especially for Institutional Research, not individual projects like major or Minor research projects as commissioned by UGC or any other organization to individual faculty members)
- Consultancies related to Academia -Industry and Academia-Academia Collaborations.
- Establishing Innovation, Incubation and Entrepreneurship Centres/Cells
- Philanthropic Funding/Research Grants
- Internationalization and Collaborations
- Community Engagement
- Gender Sensitization

2. Qualifications and Eligibility Conditions

- Serving and Superannuated faculty/ academicians/administrators/financial experts with adequate experience in various fields of higher education.
- **Senior. Consultant:** Former VCs or academicians of repute. The very Sr Consultant can be appointed by President, Secretary General and Empowered Standing Committee by invitation also.
- **Consultant:** The superannuated faculty who should not have superannuated from less than the Professor's level. Minimum Experience of Sr. Consultants Should be at least twenty years in Teaching/Research and Managing Educational Administration.
- The serving faculty and administrators may also be deputed as a Sr. Consultant subject to condition they must submit NOC from parent organization and Consultants should have at least twenty years of experience in Teaching/Research and Managing Educational Administration.
- In case of Educational Administrators, the last post of working should not be less than the Registrar/ Secretary/ Finance Officers/ Controller of Examinations level.
- Experience of working in the educational setting in a specific area of consultancy and five-year experience of executing projects and involved in similar activities.
- Other soft-skills required are critical thinking, problem - solving, decision making, professional ethics, information technology and communication.

- Knowledge of Policy/Regulations of statutory bodies such as UGC/AICTE/NAAC/NBA and other statutory Councils like NMC, Nursing Council, Bar Council of India, Pharmacy Council of India, Council of Architecture, etc.
3. **TRIPARTITE AGREEMENT:** A “Tripartite Agreement” shall be signed between the Consultant(s), AIU and Institution seeking Consultancy.
 4. **Governance:** The Consultancy Service will be provided on the terms and conditions decided by the Empowered Standing Committee.
 5. **Duration:** The Duration of Empanelment is initially for three years which will be reviewed thereafter.
 6. **Remuneration/Consultancy Fee:** Remuneration for the Consultancy service shall be decided by the Applicant organization, AIU and the Consultant after evaluating the nature of consultancy and the volume of work involved. The remuneration. **The ratio of consultancy charges shall be shared between the AIU and the consultant at the ratio of 30:70.**
 7. **REGISTRATION PROCEDURE AND SELECTION OF CONSULTANTS:** The experts who have specialization in specific areas listed in the Consultancy Policy Guidelines document and have interest in offering consultancy services shall have to apply on the AIU Portal. The AIU, through an **Empowered Standing Committee** shall consider the applications received and select the candidates to be approved as AIU Consultants. The Expert Committee can also *suo moto* suggest names for the panel of very senior consultants. The final approval of AIU Consultants shall be done by President, AIU & reported to the Governing Council.

7. CONSULTANCY APPROVAL PROCESS

- Step 1:** The HEIs wishing to avail the Consultancy Services through AIU (herein referred to as ‘Clients’) have to submit the request/proposal in the prescribed form available on the Association of Indian Universities portal, clearly specifying the area in which they need consultancy from AIU.
- Step 2:** Whenever any request for Consultancy is received by AIU, a pre-consultancy survey may be taken up, if required. AIU through the Empowered Standing Committee and identified team of consultants shall evaluate such requests, assess the work involved, fix the terms of reference of the consultancy and recommend consultancy fee based on the scope of the project and allot it to one of the approved consultants of AIU. The recommendations of the expert committee shall be approved by the President, AIU and reported to the Governing Council.
- Step 3:** The AIU shall seek the consent of the University seeking consultancy (Client) and the AIU Consultant regarding terms of service, consultancy fee, terms of payment, scope and duration of the consultancy project etc.

Step 4: On receiving consent from the HEI (Client) and the Consultant, a Tripartite Agreement shall be entered among the AIU, Client Organization and Consultant.

Step 5: The ratio of consultancy charges shall be shared between the AIU and the consultant in the ratio of 30:70.

Step 6: The client has to make the agreed consultancy charges in installments to the AIU as provided in the tripartite agreement.

Step 7: The duration of the consultancy shall also be decided between consultant and client depending on the nature of assignment which shall be clearly mentioned in the agreement.

Step 8: The consultant and the client have to submit the Progress Report once in three months to the AIU. The consultant should ensure that the information/data are fully confidential and cannot be shared with any outsiders.

Dispute Redressal Mechanism

In case of any dispute arising among any parties related to any aspects of consultancy, efforts will be made to redress the same through mutual consultation and negotiation and arbitration, failing which the same shall be referred to the Appellate Authority. The sitting President of AIU shall be the first Appellate Authority for redressal of the disputes and the Governing Council shall be the Second Appellate Authority.

For Application format please Click the Below Link

[Joint Director]